

Village of Francis Creek General Ordinance Complaint Form

Date Report Filed: _____ Complaint No. _____ - _____

Complainant Name: _____ Telephone: _____
(Note - if contact information is not provided, the complainant will not receive any response or updates)

Address: _____

Location of Alleged Violation: _____

Description of Alleged Violation:

(Attach additional sheets if necessary)

Date Alleged Violation Occurred: _____

Name of Alleged Violator (if known): _____

Address of Alleged Violation: _____

Will Complainant Testify in Court if necessary?: Yes No

Complainant Signature: _____ Date _____

Complaint Received: In Person By Phone Voicemail Initiated by Village Other

If initiated by Village or other, explain:

Complaint routed to: Board Member/President) Fire Department
 Other _____ Sheriff's Department

Investigator assigned: _____ Date assigned: _____

Investigation report:

(Attach additional sheets if necessary)

Action Taken : Unfounded Exceptionally Cleared
 Cleared by Arrest 1st Warning Issued (letter) date for compliance _____
 Appearance Ticket Issued 2nd Civil Infraction Citation Issued-date for compliance _____
 3rd Civil Infraction Citation Issued-date for compliance _____
 Court Action pursued --- Turned over to Attorney _____ date _____

Date Form Completed: _____ Investigator's Signature: _____